



# Crawley Borough Council

## Agenda of the Full Council

To: The Mayor and Councillors

You are summoned to attend a meeting of the **Full Council** which will be held in **Virtual Meeting - Microsoft Teams Live**, on **Wednesday, 24 February 2021 at 7.30 pm**

Nightline Telephone No. 07881 500 227

**Chief Executive**

**Please note:** in accordance with Regulations in response to the COVID-19 Public Health Emergency, from April 2020 committee meetings are being held **virtually** via online video conferencing with committee members **in remote attendance only**. Any member of the public or press may observe a committee meeting (except where exempt information is to be discussed) via a link published on the Council's website **24 hours** before the scheduled start time.

Please contact Democratic Services if you have any queries regarding this agenda.  
[democratic.services@crawley.gov.uk](mailto:democratic.services@crawley.gov.uk)

Published 16 February 2021

### **Duration of the Meeting**

If the business of the meeting has not been completed within two and a half hours (normally 10.00 pm), then in accordance with Council Procedure Rule 2.2, the Mayor will require the meeting to consider if it wishes to continue for a period not exceeding 30 minutes. A vote will be taken and a simple majority in favour will be necessary for the meeting to continue.

Following the meeting's initial extension, consideration will be given to extending the meeting by further periods of up to 30 minutes if required however, no further extensions may be called to extend the meeting beyond 11.00pm when the guillotine will come into effect.



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The order of business may change at the Mayor's discretion

## Part A Business (Open to the Public)

	Pages
<b>Minute Silence for Former Mayor and Councillor Raj Sharma.</b>	
<b>1. Apologies for Absence</b> To receive any apologies for absence.	
<b>2. Disclosures of Interest</b> In accordance with the Council's Code of Conduct, Councillors of the Council are reminded that it is a requirement to declare interests where appropriate.	
<b>3. Minutes</b> To approve as a correct record the minutes of the meeting of the Full Council held on 16 December 2020.	5 - 18
<b>4. Communications</b> To receive and consider any announcements or communications, including any additional Cabinet Member announcements.	
<b>5. Public Question Time</b> To answer public questions under Full Council Procedure Rule 1.1-E. The questions must be on matters which are relevant to the functions of the Council, and should not include statements.  One supplementary question from the questioner will be allowed.  Up to 30 minutes is allocated to Public Question Time.	
<b>6. Consideration of Full Council Recommendations and Call-In Decisions</b> To consider any recommendations before the Full Council or items which have been Called-In.  <i>NB In advance of the meeting Political Groups will identify which recommendations they do not wish to reserve for debate.</i>	19 - 110

## 7. Appointment of the Monitoring Officer

To consider report CEx/55 by the Chief Executive, following the Employment Panel held on Monday 15 February 2021.  
**(RECOMMENDATION 9)**

**(To follow)**

## 8. Notification of Decision Protected from Call-In

In line with Constitution's Call-In Procedure Rule 8, Section 8.3, the Full Council is required to be informed when the Chief Executive has protected a decision from Call-in.

As detailed in the Councillors' Information Bulletin [IB/1054](#) on 18 November 2020, in relation to a decision taken by the Leader of the Council in respect of *Additional Restrictions Discretionary Business Grant - Revised Scheme and Guidelines*, the Chief Executive used her protection from Call-in authority. The rationale behind the use of the protection was by to enable the Council to immediately start supporting its local businesses by ensuring that they could immediately apply for the further Discretionary Business Grant (DBG) payments and to ensure that the Council could make such DBG payments as soon as possible.

### RECOMMENDATION 10

The Full Council is requested to note the use of the protected from Call-In by the Chief Executive in respect of the decision by the Leader of the Council entitled *Additional Restrictions Discretionary Business Grant - Revised Scheme and Guidelines* on 18 November 2020.

## 9. Councillors' Questions Time

There will be a maximum of **30** minutes for Councillors' Question Time (CQT). Councillors may ask questions relating to either a portfolio issue or with regard to the functions delegated to a Committee.

There are **two** methods for Councillors asking questions:

1. Councillors can submit written questions in advance of the meeting and written answers will be provided on the evening of the Full Council.
2. Councillors can also verbally ask questions during the CQT.

Councillors have the opportunity to ask oral supplementary questions in relation to either of the methods above.

**10. Receiving the Minutes of the Cabinet, Overview and Scrutiny Commission and Other Committees including Items for Debate**

To receive the minutes of the meetings of the Cabinet, Overview and Scrutiny Commission and Committees, as listed on page 19, and set out in the appendices to this item and to debate any Reserved Items contained within those Minutes.

*NB: In advance of the meeting Political Groups can identify any items they wish to debate as a Reserved Item. These Reserved Items will then be the only matters to be the subject of debate.*

**11. Supplemental Agenda**

Any urgent item(s) complying with Section 100(B) of the Local Government Act 1972.

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